



## MANNING VALLEY HOCKEY ASSOCIATION

# JANUARY 2014 NEWSLETTER

**Welcome to the 2014 Hockey Season.**

An update from our January Board of Management Meeting held 28<sup>th</sup> Jan 2014

### **1. Committee Meeting Times for 2014:**

Men's Division Sub Committee Meetings: 1<sup>st</sup> Monday of each month beginning February.

Women's Division Sub Committee Meetings: 1<sup>st</sup> Tuesday of each month beginning February.

Junior Division Sub Committee Meetings: 3<sup>rd</sup> Tuesday of each month beginning February.

Board of Management Meetings: 4<sup>th</sup> Monday of each month.

### **2. Turf maintenance.**

Both turfs have just had their yearly maintenance carried out. They had to replace two pieces of line that had lifted on the Hybrid surface. The contactors are pleased with the amount of sand on the Terry Launder's Field. We asked about permanent lines for the 5 yard circles on the Terry Launder's Field and their suggestion was to keep painting them as we have been doing. They have a \$100,000.00 machined that cleaned the sand and brushed it. David and his volunteers have put the rubber belting up on the back fences of the fields. Looks great and thanks to all concerned.

### **3. Men's Division Rules**

Draft Completed and ready to be presented to Men's Division Sub Committee for adoption. Umpires Director commented on the need for their Judiciary Rules to be consistent with the Associations. DT and DD to take back to Men's Meeting for discussion. Their Registration date is different from the one set down at our Jan BOM Meeting so there will need to be discussions at the Joint Match Committee Meeting

### **4. The Auditor's Report.**

The Associations Honorary Auditor expressed concern regarding the high cost of electricity for field lighting and the need to meet these cost through our turf hire charges. There may need to be a slight increase in hire charges or if members don't want this there may need to be a move to matches played on sundays during the daylight hours.

**5. Junior Division Sub Committee.**

There is still been no members who have expressed a willingness to be part of the Junior Committee by being the Chairperson or Secretary. This is not a good situation. The Board of Management is two members short which has increased the workload of the executive and will continue to do so eg. Director on Duty roster at the clubhouse. Questions have been asked re the Under 18 Mixed Competition. No decisions have been made. It is my understanding that there are two teams who want to play in this competition. Again we need a functioning junior committee.

Our President will be chairing a meeting with the Chairpersons and Secretaries of each of our member clubs to begin to get the organization in place for the 2014 Hockey Season which is scheduled to start 3<sup>rd</sup> April 2014.

**6. 1<sup>st</sup> Meeting of the Association's Combined Match Committees.**

LT wants this meeting to take place on the 19<sup>th</sup> Feb at 7pm. The committees need to discuss the draws

**7. Association Junior Representative Team Selection Trials**

As per our Facebook page

Dates and times

Sunday 23<sup>rd</sup> February 2014 10 am Under 18 Girls.

Sunday 23<sup>rd</sup> February 2014 11 am Under 18 Boys.

Sunday 23<sup>rd</sup> February 2014 12 pm Under 15 Girls.

Sunday 23<sup>rd</sup> February 2014 1 pm Under 15 Boys.

Under 13s TBA

**8. New Registration Procedure Work Shop at Newcastle.**

The President, Brenda Meldrum who is our Registrar and myself will be attending a workshop on the 3<sup>rd</sup> Feb in Newcastle on the new Online registration procedures. From this there will be our own workshop for club executives to go through the steps using the computer room at Wingham High School. The association recognises the problems with online registrations and will be providing computer access at the hockey centre for members to go on line to register. At the moment the only payment will be Hockey NSW Fees. Clubs will collect their own club, association and turf fees. Telstra will be putting a line into the clubhouse to give us internet access. Of course it will cost us!

**Player nominations are to be done on line via Hockey NSW and there is no need to complete the Association Nomination Form.**

**9. Team Nominations due 7<sup>th</sup> March 2014.**

I have attached a Team Nomination Form for clubs to use to nominate teams. There are spaces for four umpires of which two must be nominated but if you have more this would be great. We realise that the 7<sup>th</sup> March is very early but we have to have time to do the draw and circulate it.

**10. Accreditation.**

Hockey, like all sports, is being required to have members accredited for coaching and umpiring and officials. The push is coming from governments and Australian Sporting Bodies eg Hockey Australia. We will endeavour to provide opportunities for our members to

become accredited. We will be required to maintain our own data base with member information. Four years is the maximum time before an update must be done.

11. **Working With Children Legislation.** All people who are in contact with children under 18 must have completed a Working With Children check. Clubs and the association will need to ensure that their obligations under the Act are met. This will include coaches and managers of our senior teams who have juniors playing in the team. This can be done on line a <https://wwccheck.cyp.nsw.gov.au/Applicants/Application#> This is why the Team Nomination Form has the section on Working With Children Declaration included so that the information can be entered on our Data Base.
12. **Umpires.** High Umpiring standards are vital for our enjoyment of the game. It is anticipated that Association's Umpires Committee will meet at 3 times per year to discuss umpiring.
13. **Code of Conducts.** We are fortunate that poor conduct by spectators and members is not a huge issue but governance determines that we have them in place. I have attached the Associations Codes of Conducts for your information and possible action. . It may be necessary to update your clubs to reflect the associations Codes of Conduct . Our Sub Committees will need to include them in the Playing Rules. The major ones will be displayed on fence signage at each field to remind our members and spectators of the need to maintain a high standard of behavior.
14. **Association Web Page**  
Our Web Page Designer has nearly completed the update to our web page to include a calendar. I have seen the draft and think it will be a very useful tool. He would have completed it sooner but was hurt in a motor bike accident.
15. **Association Facebook page**  
I must give an apology for not deleting some of the content that was not about hockey or the association. I was away and did not have a way of deleting it. As Secretary I find the Association's Facebook page a very useful as a way of getting the message to many of our members. I try and put as much information as possible onto the page.
16. **Top Dressing:** Ausmulch have top dressed the club house surrounds as a sponsorship.
17. **PA System:** Ian Budden has worked on the PA System to try and overcome the problems encountered on Grand Final day last year. He also has put a cable from the TV to the video which should improve reception.
18. **Pressure Cleaner:** The association has purchased a pressure cleaner 1800 psi. It is most important that the instruction manual is read and signed of by any using it as the high water pressure can cause serious injury if the spray hits a person's body.
19. **RSA:** LT will try and organize a course for members who wish to get their RSA.
20. **Women's Division Sub Committee secretary.**

Marlene is unavailable to do the job for the time being so has asked for someone to take over. Any interested person to see Michelle Collier.

I hope that this information puts you in the picture and I have tried to maintain accuracy of information but don't hang me if I have made an error.

21. **Fees for 2014:** We had a special board meeting last night where fees for 2014 were discussed at length. The board is very mindful of keeping fees as low as possible but the need to remain financially viable as an organization. We are very fortunate to have Doug as our new treasurer who is guiding us through the "GST maze". We have on his advice had to add GST to our fees as has occurred with Hockey NSW.

**A summary of Registration Fees is as follows;**

Fees payable directly online to Hockey NSW are as follows

The following fees are applicable for individual registrations to Hockey NSW:

<b>As at Jan 1st</b>	<b>Definition</b>	<b>Registration Fee</b>	<b>Personal Accident Insurance</b>	<b>Public Liability Insurance</b>	<b>Sub Total</b>	<b>IMG Admin Fee 4.4%**</b>	<b>TOTAL</b>
Over 18	DOB 1/01/1900 to 31/12/1995	\$97.06	\$1.99	\$7.45	<b>\$106.50</b>	\$4.70	<b>\$111.20</b>
Under 18	DOB 1/01/1996 to 31/12/2004	\$53.06	\$1.99	\$7.45	<b>\$62.50</b>	\$2.75	<b>\$65.25</b>
Under 9	DOB 1/01/2005 to today	\$11.06	\$1.99	\$7.45	<b>\$20.50</b>	\$0.90	<b>\$21.40</b>
Masters Only*	DOB 1/01/1900 to 31/12/1978	\$38.06	\$1.99	\$7.45	<b>\$47.50</b>	\$2.10	<b>\$49.60</b>
Non-Playing Officials		\$12.58	\$1.99	\$7.45	<b>\$22.00</b>	\$0.95	<b>\$22.95</b>

\*Masters playing in Hockey NSW Masters State Championships **ONLY**

### ASSOCIATION REGISTRATION FEES FOR 2014

Senior (including GST)	\$37.50
Junior(including GST)	\$44.00
Under 9(including GST)	\$26.00
Vet's Only(including GST)	\$23.00
Playing both Juniors and Seniors (including GST)	\$66.00
Under 18 playing seniors only (including GST)	\$33.00
U18 Registered in another association (including GST)	\$33.00
U18 Registered in another association playing both (including GST)	\$66.50
Senior Registered in another association (including GST)	\$40.00
Association Membership (including GST)	\$10.00

### TURF HIRE FEES 2013 ( All fees include GST)

Junior Competition Matches	\$27.50	Per Team Per Game (Full Field)
	\$16.50	U 18, 9 a side Per Team Per Game
	\$14.30	Per Team Per Game (Half Field)
	\$5.80	Per Team Per Game (Quarter Field)
Senior Competition Matches	\$77.00	Per Team Per Game
Training	\$22.00	Per Hour NO lights
	\$33.00	Per Hour with Lights
	\$22.00	Per Hour Juniors
Summer Competition	\$2.20	Per Player Per Game
Visiting Teams (Senior & Junior)	\$66.00	Per Team Per Game (35 min each way)
Coaching Clinics 9.00am to 4.00pm	\$55.00	Per day or \$10.00 per hour
Carnivals	\$110.00	Per Hour Per Turf

Schools	\$2.20	Per Head Training
	\$27.50.00	Per Team Per Game
Visiting Teams Training on the turf fields	\$44.00 \$110.00	/hr/Daylight hours no lights /hr Night time Lights

**Notes on fees;**

- ✓ Association has been informed it is liable for GST
- ✓ Hockey NSW have increased fees to include Regional Coaching Coordinators cost, IMG levy, inflation
- ✓ Association is budgeting for a contract cleaner to clean clubhouse and surrounds. More details when tenders are called.
- ✓ Grand Final Umpires: Not budgeted in 2013 and need to be included for 2014.
- ✓ We need to budget for increased electricity charges, Globe replacements as now not covered under warranty 10 @ \$500.00 each, Turf replacement in next few years annual maintenance of turf (\$3500.00)
- ✓ More details on the breakup of fees will be circulated later.

**Important Dates so far:**

Date	Who	Where	Time	Agenda
Tuesday 18 <sup>th</sup> Feb	Club President/Secretary Forum All clubs plus Veterans Representative	Clubhouse	6.30pm	Child protection Hockey NSW On Line Reg Process Turf Training Times Fees Competitions Junior Division Grand Final Day Format
Wednesday 19 <sup>th</sup> Feb	Joint Match Committee Meeting Plus Hasting Representative	Clubhouse	7pm	Draw Playing Days Times
Sunday 23 February	Under 18 Girls: Under 18 Boys Under 15 Boys:	Synthetic Fields	@ 10.00 AM :@ 11.00 AM @ 12.00 PM.	Selection Trials
Sunday 23 February	Club house Working Bee	Hockey Centre	9m	Clean up Centre for start of season
Sunday 30 <sup>th</sup> March	Under 15 Girls	Synthetic Fields	?	Selection Trials

Regards John S  
February 11, 2014



### MANNING VALLEY HOCKEY ASSOCIATION INC

### 2014 TEAM NOMINATION FORM (Due to the Secretary 7<sup>th</sup> March 2014)

Name of Club: \_\_\_\_\_ Team Name: \_\_\_\_\_ Division in which team will compete in: \_\_\_\_\_

Name of Coach:	_____	Coaching Accreditation Yes/No ☺ Level: _____ Year Achieved: _____	Working With Children Declaration Yes/no ☆ Declaration Number: _____
Contact Details	Phone Number	_____	Email Address: _____
Name of Manager:	_____	Coaching Accreditation Yes/No ☺ Level: _____ Year Achieved: _____	Working With Children Declaration Yes/no ☆ Declaration Number: _____

#### Team Umpires

1. Name	_____	Umpire Accreditation Yes/No Level: _____ Year Achieved: _____ ☺ <b>Email Address:</b> _____ <b>Home Phone Number:</b> _____ <b>Mobile Phone Number:</b> _____	Highest Grade of match they are willing to Umpire: _____
2. Name:	_____	Umpire Accreditation Yes/No Level: _____ Year Achieved: _____ ☺ <b>Email Address:</b> _____ <b>Home Phone Number:</b> _____ <b>Mobile Phone Number:</b> _____	Highest Grade of match they are willing to Umpire: _____
3. Name:	_____	Umpire Accreditation Yes/No Level: _____ Year Achieved: _____ ☺ <b>Email Address:</b> _____ <b>Home Phone Number:</b> _____ <b>Mobile Phone Number:</b> _____	Highest Grade of match they are willing to Umpire: _____
4. Name:	_____	Umpire Accreditation Yes/No Level: _____ Year Achieved: _____ ☺ <b>Email Address:</b> _____ <b>Home Phone Number:</b> _____ <b>Mobile Phone Number:</b> _____	Highest Grade of match they are willing to Umpire: _____

**Please Note:** ☆ Working With Children Declaration is a mandatory requirement for anyone working with children and can be done Online at <https://wwwcheck.ccyp.nsw.gov.au/Applicants/Application#>

☺ Accreditation is valid for four years. Manning Valley Hockey Association will be conducting Accreditation course early in 2014 Hockey Season

On behalf of the team, I understand that our members and participants will be subject the Rules, Regulations, fees and charges and Codes of Conduct of the Manning Valley Hockey Association Inc. Signed : \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

The Secretary Email address: [siward10@bigpond.net.au](mailto:siward10@bigpond.net.au)

Form last modified 28/1/2014



## **MANNING VALLEY HOCKEY ASSOCIATION INC**

### **ADMINISTRATOR CODE OF BEHAVIOUR**

As an administrator of Manning Valley Hockey Association Inc you are required to comply with this policy. You must meet the following requirements in regard to your conduct and in any role you hold within Manning Valley Hockey Association Inc.

1. Involve young people in planning, leadership, evaluation and decision making related to the activity.
2. Give all people equal opportunities to participate.
3. Create pathways for young people to participate in sport not just as a player but as a coach, referee, administrator etc
4. Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young players.
5. Provide quality supervision and instruction for junior players
6. Remember that young people participate for their enjoyment and benefit. Do not over emphasize awards.
7. Help coaches and officials highlight appropriate behaviour and skill development, and help improve the standards of coaching and officiating.
8. Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
9. Promote the Manning Valley Hockey Association Inc's Code of Behaviours' to spectators, officials, parents, coaches, players and the media, and encourage them to follow it.
10. Remember, you set an example. Your behaviour and comments should be positive and supportive.
11. Support implementation of the Manning Valley Hockey Association In policies.
12. Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
13. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.





## **MANNING VALLEY HOCKEY ASSOCIATION INC**

### **BOARD MEMBER CODE OF BEHAVIOUR**

As a board member of Manning Valley Hockey Association Inc you are required to comply with this policy. You must meet the following requirements in regard to your conduct during any activity held or sanctioned by Manning Valley Hockey Association Inc in any role you hold within Valley Hockey Association Inc

1. Respect the rights, dignity and worth of others.
2. Be fair, considerate and honest in all dealing.
3. Be professional in, and accept responsibility for, your actions.
4. Make a commitment to providing quality service.
5. Be aware of, and maintain an uncompromising adherence to, Valley Hockey Association Inc standards, rules, regulations and policies.
6. Operate within the rules of the sport including national and international guidelines which govern Valley Hockey Association Inc.
7. Do not use your involvement with HA, a member association or an affiliated club to promote your own beliefs, behaviours or practices where these are inconsistent with those of Valley Hockey Association Inc.
8. Demonstrate a high degree of individual responsibility especially when dealing with persons under 18 years of age, as your words and actions are an example.
9. Avoid unaccompanied and unobserved activities with persons under 18 years of age, wherever possible.
10. Refrain from any form of harassment of others.
11. Refrain from any behaviour that may bring Valley Hockey Association Inc into disrepute.
12. Be a positive role model.
13. Understand the repercussions if you breach, or are aware of any breaches of, this code of behaviour.
14. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.



## **MANNING VALLEY HOCKEY ASSOCIATION INC**

### **COACHES, MANAGERS, TEAM OFFICIALS CODE OF BEHAVIOUR**

As a coach, manager or team official selected to represent Manning Valley Hockey Association Inc. in an event that is conducted or sanctioned by Manning Valley Hockey Association Inc, you must meet the following requirements with regard to your conduct.

1. Treat all players with respect at all times.
2. Behave in a sportsmanlike manner at all times to other coaches, officials, players and spectators.
3. Place the safety and welfare of the players above all else.
4. Avoid situations that may lead to a conflict of interest.
5. Be courteous, respectful and open to discussion and interaction.
6. Make no detrimental statements in public in respect of the performance of any match officials or umpires.
7. Promote a climate of mutual support amongst the players. Encourage players to respect one another and their worth within the team.
8. Encourage and facilitate players' independence and responsibility for their own behaviour, performance, decisions and actions.
9. Determine, in consultation with the player, what information is confidential and respect that confidentiality.
10. Avoid situations with your players that could be construed as compromising.
11. Adhere to the Anti-Doping Policy advocated by HA.
12. Provide a safe environment for training and competition.
13. Recognise individual differences in players and cater to these as best you can.
14. Make a commitment to providing a quality service to your players. Provide a training program which is planned and sequential. Maintain or improve your current NCAS accreditation, seek continual improvement through performance appraisal and ongoing coach education and be open to other people's opinions.
15. Refrain from using obscene, offensive or insulting language and/or making obscene gestures which may insult players, officials or spectators.
16. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.



## **MANNING VALLEY HOCKEY ASSOCIATION INC OFFICIALS CODE OF BEHAVIOUR**

As an Official of Manning Valley Hockey Association Inc you are required to comply with this policy. You must meet the following requirements in regard to your conduct during any activity held or sanctioned by Manning Valley Hockey Association Inc:

1. Treat all players with respect at all times.
2. Accept responsibility for all actions taken. Exercise reasonable care to prevent injury by ensuring players play within the rules.
3. Be impartial and maintain integrity in your relationship with other officials, players and coaches.
4. Avoid situations that may lead to a conflict of interest.
5. Not be in a position of individual and unsupervised contact with players under 18 years of age.
6. Be courteous, respectful and open to discussion and interaction.
7. Be a positive role model in behaviour and personal appearance by maintaining the highest standards of personal conduct and projecting a favourable image of hockey and officiating at all times.
8. Refrain from any personal abuse towards players.
9. Show concern and caution towards ill and injured athletes. Enforce the blood rule and apply procedures regarding ill or injured players according to the rules.
10. Abstain from the use of tobacco and the consumption of alcoholic beverages when officiating.
11. Adhere to the Anti-Doping Policy advocated by HA.
12. Make no public comments or media announcements without prior approval by Manning Valley Hockey Association Inc
13. Umpires – Wear only the official uniform sanctioned by Manning Valley Hockey Association Inc.
15. Abide by all relevant policies documented by Manning Valley Hockey Association Inc.
16. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.



## **MANNING VALLEY HOCKEY ASSOCIATION INC**

### **PARENT/GUARDIAN CODE OF BEHAVIOUR**

1. Parents/Guardians shall at all times conform to accepted standards of good sportsmanship and behaviour.
2. Parents/Guardians shall at all times respect officials, coaches and players and extend all courtesies to them.
3. Lead by example and respect all players, coaches, umpires and spectators – physical or verbal abuse will not be tolerated.
4. Respect the umpires' decision. Do not abuse, threaten or intimidate an umpire or match official and do not show dissension, displeasure or disapproval towards an umpire or match official's decision in an abusive or unreasonable fashion.
5. Never publicly criticize umpires – raise personal concerns with club officials in private.
6. Support skilled performances.
7. Show respect for opponents.
8. Display appropriate social behaviour by not using profane, demeaning or derogatory language, or harassing players, coaches, officials or other spectators.
9. Do not throw any object.
10. Barrack in a positive way.
11. Leave the area tidy and free from litter or other mess.
12. Remember that you are there for the participants to enjoy the game.
13. Never ridicule mistakes or losses.
14. Recognise all volunteers who are giving up their valuable time.
15. ***The umpire may issue a warning to the team captain, of the spectators which are breaking the code of behaviour, to let the spectators know that their team may be penalised if they continue to behave in a manner not in line with the code of behaviour.***
16. Refrain from any form of personal abuse towards your children and team-mates. This includes verbal, physical and emotional abuse. Be alert to any forms of abuse directed towards you children and team-mates from other sources whilst they are in your care.
17. Refrain from any form of harassment towards your athletes. This includes sexual and racial harassment, racial vilification and harassment on the grounds of disability.
18. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.
19. Be a positive role model for your children.



## **MANNING VALLEY HOCKEY ASSOCIATION INC**

### **PLAYER CODE OF BEHAVIOUR**

As a player of Manning Valley Hockey Association Inc you are required to comply with this policy. You must meet the following requirements in regard to your conduct during any activity held or sanctioned by Manning Valley Hockey Association Inc:

1. Behave in a sporting manner at all times to all players, officials and spectators.
2. Don't make detrimental statements in respect of the performance of any match officials or umpires.
3. Play by the rules at all times and ensure that the game of hockey is not brought into disrepute by your actions.
4. Do not engage in inappropriate and/or physical contact with players or officials during the course of play.
5. Accept responsibility for all actions taken. Exercise reasonable care to prevent injury by ensuring that you play within the rules. Reasonable care consists of showing due diligence in abiding by the rules and adhering to the officials decisions.
6. Adhere to the Anti-Doping Policy advocated by HA.
7. Do not bet on the outcome or on any other aspect of a hockey match or competition.
8. Do not try to achieve a contrived outcome to a match or competition, or otherwise improperly influence the outcome or any other aspect of a match or a competition.
9. Do not show unnecessary obvious dissension, displeasure or disapproval (by action or verbal abuse) towards an umpire or match official as a consequence of his or her decision or generally.
10. Abstain from the over use of tobacco and the consumption of alcoholic beverages while in the playing/representative uniform.
11. Adhere to HA racial and sexual vilification policy.
12. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.
13. Don't do anything which adversely affects or reflects on or discredits the game of hockey, Manning Valley Hockey Association Inc, or any squad, team, competition, tournament, sponsor, official supplier or licensee, including, but not limited to, any illegal act or any act of dishonesty or fraud.
14. Refrain from using obscene, offensive or insulting language and/or making obscene gestures which may insult other players, officials or spectators.



## **MANNING VALLEY HOCKEY ASSOCIATION INC SPECTATOR CODE OF BEHAVIOUR**

As a spectator watching an event that is conducted or sanctioned by Manning Valley Hockey Association Inc, you must meet the following requirements with regard to your conduct.

1. Spectators are an important part of the game and shall at all times conform to accepted standards of good sportsmanship and behaviour.
2. Spectators shall at all times respect officials, coaches and players and extend all courtesies to them.
3. Lead by example and respect all players, coaches, umpires and fellow spectators – physical or verbal abuse will not be tolerated.
4. ***Respect the umpires' decision. Do not abuse, threaten or intimidate an umpire or match official and do not show dissension, displeasure or disapproval towards an umpire or match official's decision in an abusive or unreasonable fashion.***
5. Support skilled performances and show respect for opposition teams and players.
6. Display appropriate social behaviour by not using profane, demeaning or derogatory language, or harassing players, coaches, officials or other spectators.
7. Leave the spectator area tidy and free from litter.
8. Do not ridicule mistakes or losses – supporters are there to support.
9. Acknowledge all volunteers who are giving up their valuable time to enable the conduct of competition.
10. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.